

A4 Letterhead Portrait

Size:

210mm x 297mm

Remember to delete or hide
this layer.

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■ Bleed Area

Anything here will be trimmed off, but remember to extend any colouring or images into this 3mm bleed area to avoid white lines appearing during the print finishing stages.

■ Trim

Your job will be cut on the solid black line, any images or text placed in this 3mm area may be trimmed off incorrectly.

☐ Safe Area

Keep all your information inside the white area. Remember to use high resolution images (300dpi) for the best results.

